



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : BEAU ESSENCE HEALTH AND BEAUTY INC.
 Address : Blk. 7A Lot 7, Mahogany Promenade Village, Brgy. Pulo, Cabuyao City, Laguna

P.O. No. : 23-06-0294
 Date : 02nd JUNE 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS.	2	Digital Voice Recorder, NAINAN 8GB 560 RECORDING HRS. COLOR: BLACK	1,200.00	2,400.00
2	PCS	6	Desk File Organizer, TM TRAY FILE ORGANIZER METAL 3 LAYER COLOR: BLACK SIZE: 30cm X 35cm X 30cm	550.00	3,300.00
3	UNIT	1	Electric Fan Stand Fan, STANDARD COLOR: BLUE BANANA TYPE (BLADE) SIZE: 16 Inches	2,500.00	2,500.00
4	PACKS	5	Laminating Sheets, TM SIZE: A4 PACK: 100 pcs.	1,200.00	6,000.00
5	PACKS	5	TRASH BAG (37x40) LARGE BLACK, STARSEAL 50 pcs. per pack color: black size: large	250.00	1,250.00

Control No. 4533 **SUBTOTAL :** **Php 15,450.00**

Total Amount in Words Fifteen Thousand Four Hundred Fifty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

CONCEPCION P. VERZABAL
 (Signature over printed name of Supplier)
6/27/23
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. : <div style="text-align: center;"> RODRIGO M. DE DIOS (Authorized Official)</div>	Funds Available : <div style="text-align: center;"> JUVY A. CUENCO Chief Accountant</div>	Amount : <u>₱ 55,510.00</u> OBR No. : <u>106-2023-02</u> <u>0011-1013-A43</u>
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Supplier : BEAU ESSENCE HEALTH AND BEAUTY INC.
 Address : Blk. 7A Lot 7, Mahogany Promenade Village, Brgy. Pulo, Cabuyao City, Laguna

P.O. No. : 23-06-0294
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 Mode of Procurement: SMALL VALUE PROCUREMENT

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 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
6	PCS	12	Data Folder/File Folder, BY KMS MANUFACTURING INC LOCALLY MADE HORIZONTAL BINDER TYPE 2 RING ARCH FILE SIZE: FC THICKNESS: 3"	280.00	3,360.00
7	PACKS	30	Special Paper, WORX (10 pcs./pack) SIZE: A4 GSM: 200	50.00	1,500.00
8	UNITS	1	Gun Tackers, TOLSEN Heavy Duty	1,700.00	1,700.00
9	UNIT	1	Executive Chair, BY: KAMIYA COLLECTION Executive Swivel Chair 360 degrees Swivel Function Tilting Mechanism with Foot and Arm Rest Leader Color: Black	14,000.00	14,000.00

Control No. 4533 **SUBTOTAL :** **Php 36,010.00**

Total Amount in Words Thirty-six Thousand Ten Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :


CONCEPCION P. VERZABAL

(Signature over printed name of Supplier)

01/29/23
 Date

VICTOR MA REGIS N. SOTTO

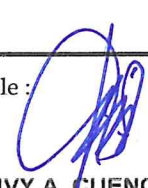
(Authorized Official)

City Mayor

Requisitioning Office/Dept. :


RODRIGO M. DE DIOS
 (Authorized Official)

Funds Available :


JUVY A. CUENCO
 Chief Accountant

Amount : ₱ 36,010.00
 OBR No. : 100-2023-02
0011-1013-A13



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : BEAU ESSENCE HEALTH AND BEAUTY INC.
 Address : Blk. 7A Lot 7, Mahogany Promenade Village, Brgy. Pulo, Cabuyao City, Laguna

P.O. No. : 23-06-0294
 Date : 02 JUNE 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
10	PCS	3	EXTERNAL HARD DRIVE 2TB, SEAGATE Compatible with USB 2.0 and 3.0 Color: Black *Purchase Order shall cover all items found in the Request for Quotation, Terms of Reference/ Technical Specification, and Bid Bulletin/s, if any. ***** Nothing Follows *****	6,500.00	19,500.00


FOR THE USE OF POD-ADMINISTRATIVE DIVISION for the use of Peace and Order Department

Control No. 4533 GRAND TOTAL : Php 55,510.00


Total Amount in Words Fifty-five Thousand Five Hundred Ten Pesos Only.

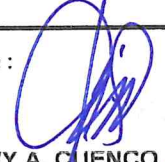
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Very truly yours,

Conforme :

CONCEPCION P. VERZABAL
 (Signature over printed name of Supplier)
6/27/23
 Date


VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/ Dept. :

RODRIGO M. DE DIOS
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : ₱ 55,510.00
 OBR No. : 106-2023-02
0011-10B-A43